

Capital Works Working Group Meeting Minutes



Project	Mental Health Capital Works Program (MHCWP)	Project No	Various
Meeting	Stage 1 Capital Works Working Group (CWWG)	Date	20 August 2012
Held at	Queensland Mental Health, 15 Butterfield Street HERSTON	Time	2.00pm – 3.00pm
Secretariat	Karissa Maxwell		
Chair	Dr Leanne Geppert		

NAME	ROLE	COMPANY	TELEPHONE	MOBILE	EMAIL
Present					
Leanne Geppert (LG) (Chair)	A/Director, MHPIU	Queensland Health – MHAODD			
Alan Mayer (AM)	Project Director, MHP	Queensland Health – HIO			
Terry Carter (TC)	Project Manager	Project Services			
Marie Kelly (MK)	A/Assistant Director, MHPIU	Queensland Health – MHAODD			
Kerryn Parrott (KP)	Principal Project Officer	Queensland Health – HIO			
Karissa Maxwell (KM)	Senior Project Officer, MHPIT	Queensland Health – MHAODD			
Karyn Weller (KW)	Team Leader, Northern Cluster	Queensland Health			
Natasha McEwan (NM)	Principal Project Officer, MHPIU	Queensland Health			
Apologies					
Bill Kingswell (BK)	A/Executive Director	Queensland Health – MHAODD			
Jason Flenley (JF)	Program Director, CDPS	Queensland Health – HIO			
Vaoita Turituri (VT)	Team Leader, Southern Cluster	Queensland Health			
Mark Whelehen (MWh)	Team Leader, Central Cluster	Queensland Health			

NO. ITEM	ACTION
1 PREVIOUS MINUTES	
<ul style="list-style-type: none"> Approved – Terry Carter 	
2 BUSINESS ARISING	
<ul style="list-style-type: none"> AM advised Project Services in writing the RAETU is on hold. TC advised the previous Goodna site had 98% of the contract documentation complete. KP advised the Rockhampton mental health beds, part of the Major Hospital Redevelopment are scheduled for construction March 2014 – June 2014. 	
3 SOUTHERN PROJECTS	
3.1 Metro South	
Bayside - New 20 Bed CCU <ul style="list-style-type: none"> On track for forecast completion date of 29 November 2012. 	
Logan – New 25 Acute Care Beds <ul style="list-style-type: none"> Progress is slow. Changeover to the main switchboard was required to be aborted due to being unable to locate the main power sources. This is being investigated. Forecast completion date extended to 26 October 2012. 	
Logan – New 16 Bed CCU <ul style="list-style-type: none"> The water spring and potential pool on the site are being investigated as to the work required and potential delay and associated costs. Forecast completion date 26 February 2013. 	
Redlands-New 15 Bed Adolescent ETU, Day Program & School <ul style="list-style-type: none"> No Update. Project on hold. 	
Metro South Change Management Process <ul style="list-style-type: none"> The change management process for consumers currently at TPCMH being transferred to new CCUs in Metro South and West Moreton is commencing. LG will follow up with VT regarding process. 	LG will follow up with VT regarding the change management process at Metro South & West Moreton.
3.2 Darling Downs	

NO. ITEM	ACTION
Toowoomba - 8 Bed Adolescent Unit & Day Program <ul style="list-style-type: none"> The opening ceremony was held 19 July 2012. 	
3.3 West Moreton	
West Moreton - New 18 Bed CCU at Gailes <ul style="list-style-type: none"> HIO have progressed a brief to the DG requesting approval to return to the original site at Goodna. MHAODB will also draft a DG brief noting the MHAODB support the move back to the Goodna site 	
West Moreton - New 9 Bed HS Incomp 5 Bed HDU <ul style="list-style-type: none"> Progressing with final defects process 	
West Moreton - Upgrade CCU to 20 Beds Forensic ETU <ul style="list-style-type: none"> Project has reached practical completion. Defects have been noted and are being investigated if they were in the original contract with the builder. West Moreton HHS have identified more work is required before the Forensic ETU becomes operational, estimated at \$160,000. West Moreton HHS are obtaining a number of quotes. It is possible HIO may request approval to spend the contingency. 	
4 CENTRAL PROJECTS	
4.1 Metro North	
Redcliffe/Caboolture -20 Bed Acute Care <ul style="list-style-type: none"> Unit is operational. The project budget overrun is being negotiated with the builder. It is estimated to be between \$2 M and \$2.15 M. 	
Redcliffe/Caboolture-New 23 Bed SMHRU on Caboolture Hospital Campus <ul style="list-style-type: none"> As above 	
4.2 Central Queensland	
Rockhampton – 4 Psycho-Geriatric Acute Beds in new development <ul style="list-style-type: none"> LG has spoken with Lindsay Farley regarding ongoing barriers of the Rockhampton project (e.g. MOS) and has requested LF provide further detail in writing. 	KM follow up with LF regarding barriers.
5 NORTHERN PROJECTS	
5.1 Mackay	
Mackay – New 30 Bed Acute Care Unit <ul style="list-style-type: none"> Opening Friday 24 August. Expected to operate from Monday 27 August. 	
5.2 Townsville Health Service District	
Townsville Redevelop 30 Secure Bed Unit TTH <ul style="list-style-type: none"> The contract documentation process is progressing. 	
Townsville New 6 Bed Adolescent Unit with Day Program <ul style="list-style-type: none"> Construction is progressing At the last FPTM the group discussed the capacity for an additional two beds. This issue has been discussed previously and it was decided the rooms would not be built, but not fitted out. 	
6 Budget & Funding	
6.1 MHCWP Capital Budget	
<ul style="list-style-type: none"> Nil 	
7 Expenditure	
7.1 Actual and Forecast Expenditure for MHCWP	
<ul style="list-style-type: none"> Nil 	
8 Other Business	
9 Next meeting	
9.1 <ul style="list-style-type: none"> 17 Sept 2012, 2pm, Conference Room 2.2, 15 Butterfield Street, Herston 	