

EXHIBIT 271K

From: Vanessa Clayworth
Sent: 4 Oct 2013 12:31:19 +1000
To: Bryce, Alexander;Johansson, Harriet;Tinning, Kathryn;Neuendorf, Kenneth;McHugh, Mark;Howard, Peter
Cc: Hoehn, Elisabeth;Brennan, Anne;McGrath, Pdraig
Subject: BAC update 04.10.13

CSO and BAC Nursing staff,

If all leaves go to plan I expect the following numbers to be on ward:

Friday: Females: [redacted]
 Males: [redacted]

Saturday:Females: [redacted]
 Males: [redacted]

Sunday: Females: [redacted]
 Males: [redacted]

Monday: Females: [redacted]
 Males: [redacted]

Tuesday: return to normal numbers and school term to commence.

Note: All unescorted ground leave cancelled for all consumers.

Outings: I have approved Activity Planner for the following activities; completed copy of Activity Planner to be faxed to CSO prior to departure:

Friday night: Nil outing planned

Saturday: Southbank- activities

Sunday: Fernvale Markets

Monday: (on ward) Cooking- Mini pizza and savoury muffins (nursing staff to assist with/supervise prep and cooking)

The following staff will be required: (If current management does not change)

Friday (pm): (below base staffing, 4th staff member not required due to acuity and [redacted] adolescents on ward)

Saturday (am):0

Saturday (pm): 0 (below base staffing, 4th staff member not required due to acuity and [redacted] adolescents on ward)

Sunday (am): 0

Sunday (pm): 0

Monday (am): 0

Covered for all night shifts (unless current management changes).

Parents/ Carers Thursday 3rd October were emailed BAC Fact Sheet 8; providing update.

Adolescents that were present on the ward were read Fact Sheet 8 and given the opportunity

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to discuss same as a group and individually. BAC staff Thursday 3rd of October were emailed Communique and spoken to in person that were on shift.

Have a nice weekend,

Vanessa.