

Capital Works Working Group Meeting Minutes



Project	Mental Health Capital Works Program (MHCWP)	Project No	Various
Meeting	Stage 1 Capital Works Working Group (CWWG)	Date	15 October 2012
Held at	Queensland Health, 15 Butterfield Street, Herston	Time	2.00pm – 3.00pm
Secretariat	Karissa Maxwell		
Chair	Marie Kelly		

NAME	ROLE	COMPANY	TELEPHONE	MOBILE	EMAIL
Present					
Marie Kelly (MK) (Chair)	Manager, IR&SRU	Queensland Health – MHAODB			
Alan Mayer (AM)	Project Director, MHP	Queensland Health – HIO			
Kerryn Parrott (KP)	Principal Project Officer	Queensland Health – HIO			
Karissa Maxwell (KM)	Senior Project Officer, IR&SRU	Queensland Health – MHAODB			
Karyn Weller (KW)	Team Leader, Northern Cluster	Queensland Health			
Mark Wheelahan (MWh)	Team Leader, Central Cluster	Queensland Health			
Julia Scodellaro	Principal Project Manager	Project Services			
Peter Przybylo	Assistant Director	Project Services			
Apologies					
Bill Kingswell (BK)	A/Executive Director	Queensland Health – MHAODB			
Jason Flenley (JF)	Program Director, CDPS	Queensland Health – HIO			
Vaoita Turituri (VT)	Team Leader, Southern Cluster	Queensland Health			
Leanne Geppert (LG)	Director, IR&SRU	Queensland Health – MHAODB			
Karyn Weller (KW)	Team Leader, Northern Cluster	Queensland Health			

NO. ITEM	ACTION
1 PREVIOUS MINUTES	
<ul style="list-style-type: none"> Approved – Alan Mayer. 	
2 BUSINESS ARISING	
<ul style="list-style-type: none"> LG will follow up with VT regarding the change management process at Metro South & West Moreton associated with the new CCUs. KM follow up with LF on barriers regarding the 4 beds at Rockhampton. 	Move to next meeting
3 SOUTHERN PROJECTS	
3.1 Metro South	
Bayside - New 20 Bed CCU	
<ul style="list-style-type: none"> Forecast completion date of 29 November 2012. There is a capital saving forecasted from this project. 	
Logan – New 25 Acute Care Beds	
<ul style="list-style-type: none"> The project is currently \$568,000 over budget. Additional contractor claims have been received therefore this may increase. Forecast completion date extended to 21 December 2012. Due to the closeness of this to the Christmas period, the completion date may roll over into January 2013. 	
Logan – New 16 Bed CCU	
<ul style="list-style-type: none"> Forecast completion date 4 March 2013. The project is currently \$45,000 over budget. 	
Redlands-New 15 Bed Adolescent ETU, Day Program & School	
<ul style="list-style-type: none"> This project has been cancelled by the Queensland Government. HIO have been advised that \$14M has been removed from the mental health capital program budget and used for other projects within Queensland Health. 	
Metro South Change Management Process	
<ul style="list-style-type: none"> The DDG has approved the brief to commence the change management process for consumers currently at TPCMH being transferred to new CCUs in Metro South and West Moreton HHS. 	
3.2 Darling Downs	

NO. ITEM	ACTION
Toowoomba - 8 Bed Adolescent Unit & Day Program <ul style="list-style-type: none"> The final budget is currently being confirmed. 	
3.3 West Moreton	
West Moreton - New 18 Bed CCU at Gailes <ul style="list-style-type: none"> The HIO brief to the DG requesting approval to return to the original site at Goodna has progressed through to the DG's office for approval. The Goodna site contract documentation was approximately 90% complete prior to changing to the Gailes site. 	Project Services confirm contract documentation for Goodna site is approximately 90% complete.
West Moreton - New 9 Bed HS Incomp 5 Bed HDU <ul style="list-style-type: none"> Final defects are being finalised. This was due for completion in May 2012. Project Services will follow up with the Contractor and HHS to finalise the defects process. 	Project Services will follow up with the Contractor and HHS to finalise the defects process.
West Moreton - Upgrade CCU to 20 Beds Forensic ETU <ul style="list-style-type: none"> The project has reached practical completion. HIO Executive Director has approved the additional work required for the Forensic ETU to become operational, at a cost of \$115,000. The West Moreton HHS will arrange for the work to be carried out and invoice HIO. 	
4 CENTRAL PROJECTS	
4.1 Metro North	
Redcliffe/Caboolture -20 Bed Acute Care <ul style="list-style-type: none"> The Quality Surveyor (QS) will provide the final costs of the projects by 19 October 2012. This will include FF&E and ICT costs. 	Project Services follow up with QS on final costs.
Redcliffe/Caboolture-New 23 Bed SMHRU on Caboolture Hospital Campus <ul style="list-style-type: none"> As above. 	
4.2 Central Queensland	
Rockhampton – 4 Psycho-Geriatric Acute Beds in new development <ul style="list-style-type: none"> Nil. 	
5 NORTHERN PROJECTS	
5.1 Mackay Mackay – New 30 Bed Acute Care Unit	
<ul style="list-style-type: none"> Nil. 	
5.2 Townsville Health Service District	
Townsville Redevelop 30 Secure Bed Unit TTH <ul style="list-style-type: none"> This project has been deferred by the Queensland Government until 2013-14. The tender documentation is currently been 99% complete. HIO has advised the tender documentation will be completed and then the project put on hold. It is predicted the project will go to tender May 2013. 	
Townsville New 6 Bed Adolescent Unit with Day Program <ul style="list-style-type: none"> Construction is progressing. Due for practical completion 21 February 2013. The project is within budget. Handrails are required for the stairs and corridors that were not included in the original contract. The cost of \$17,200 for this addition has been approved by HIO. The external downpipes included in the contract were specified as stainless steel at a cost of \$25,000 more than the Zinalume steel pipes. HIO have requested the Zinalume be used at the reduced cost and the saving used for the handrails. 	
6 Budget & Funding	

NO. ITEM	ACTION
6.1 MHCWP Capital Budget <ul style="list-style-type: none"> • The original capital budget was \$148.351M and is now \$130.351M. • \$4M has been removed in 2012-13 from the Townsville SMHRU as the project has been deferred until 2013-14. • \$14M has been removed as a result of the cancellation of the Redlands Adolescent Extended Treatment Unit and used for other QH projects. • To date, budget overruns have occurred on the SMHRU and acute unit at Caboolture (approximately \$2M), the high secure unit at TPCMH (approximately \$300,000) and the Logan acute unit (currently \$600,000). • It is forecast the overall capital program will be delivered within budget. Tenders are coming in below the estimated budgets. 	
7 Expenditure	
7.1 Actual and Forecast Expenditure for MHCWP <ul style="list-style-type: none"> • Nil. 	
8 Other Business	
<ul style="list-style-type: none"> • The MHAODB is currently experiencing a restructure. The Unit involved in the mental health capital delivery program is now Intergovernmental Relations and System Redesign Unit (IR&SRU). • The people/positions involved in the mental health capital delivery program will remain the same for the time being. This will be Dr Bill Kingswell (ED, MHAODB), Dr Leanne Geppert (Director, IR&SRU), Marie Kelly (Manager, IR&SRU) and Karissa Maxwell (Senior Project Officer, IR&SRU). 	
9 Next meeting	
9.1 <ul style="list-style-type: none"> • 19 November 2012, 2pm, Conference Room 2.2, 15 Butterfield Street, Herston 	