

6. Forecast Practical Completion		
		Actions cited in Previous Minutes
9.0	<u>Risk Analysis &amp; Value Management</u> 1. Peer Review 2. Project Services	
10.0	<u>FF&amp;E</u> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<u>Operational /Commissioning</u> 1. Staffing 2. Commissioning	
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs  2. Staff/Other Recurrent Costs	
14.0	<u>New Business</u> 1. Education Qld Grant  2. Education Department Representative	<ul style="list-style-type: none"> <li>• FM to follow up with BR</li> <li>• Once information to hand, FM will provide to MW</li> <li>• DP will follow up with Paul from Project Services re logistical issues</li> </ul>


The next meeting is scheduled for Thursday, 28 October at 2.15 pm, Redland Hospital Conference Rooms 1 & 2, Redland Hospital.

EXHIBIT 43  
**QUEENSLAND HEALTH**  
**MENTAL HEALTH CAPITAL WORKS PROGRAM**

MSS.900.0002.0269

**Agenda**

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	12
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	19 August 2010
Author	Kerry Ward	Time	3.00pm to 4.30pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 22.07.10  M:\26.0 Pre Commissioning Projec	
	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koalas/Dept ERM	<ul style="list-style-type: none"> <li>• Ongoing discussion</li> </ul>
4.0	<b><u>Master Programme</u></b> 1. Progress Report  2. Upcoming Milestones 3. Delivery Methodology	<ul style="list-style-type: none"> <li>• Once MOS ratified by CYMHS group, copy of report to be circulated to FPTM membership</li> <li>• UGMs – DP to facilitate reconvening of UGMs; will itemise meeting dates and topics for discussion</li> </ul>
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	
8.0	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	

		Actions cited in Previous Minutes
9.0	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review 2. Project Services	
10.0	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<b><u>Operational /Commissioning</u></b> 1. Staffing 2. Commissioning	
12.0	<b><u>Communications (Media)</u></b> 1. Communication Plan 2. Consultation	
13.0	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs  2. Staff/Other Recurrent Costs	<ul style="list-style-type: none"> <li>• FM to keep Redevelopment Team at The Park informed about general communications</li> </ul>
14.0	<b><u>New Business</u></b> 1. Education Qld Grant 2. Education Department Representative	<ul style="list-style-type: none"> <li>• DW will continue to follow up</li> <li>• FM to follow up with DC to invite Brian Reeve, Facilities Manager, to attend the FPTM</li> </ul>

The next meeting is scheduled for Thursday, 16 September at 3pm, **MH Demountable Conference Room, Redland Hospital.**

NB: FPTM meeting room cited in Agenda is different from appointment in electronic diaries. Due to hospital accreditation and MH showcase requirements, FPTM has been moved to the MH Demountable Conference Room.




EXHIBIT 42  
**QUEENSLAND HEALTH**  
**MENTAL HEALTH CAPITAL WORKS PROGRAM**

MSS.900.0002.0271

**Agenda**

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	11
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	22 July 2010
Author	Kerry Ward	Time	3.00pm to 4.30pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 24.06.10  M:\26.0 Pre Commissioning Projec	
2.0	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koalas/Dept ERM	<ul style="list-style-type: none"> <li>• Ongoing discussion</li> </ul>
4.0	<b><u>Master Programme</u></b> 1. Progress Report      2. Upcoming Milestones 3. Delivery Methodology	<ul style="list-style-type: none"> <li>• DC to communicate with CYMHS group indicating urgency for them to meet and finalise MOS. MOS required at 22 July FPTM.</li> <li>• TS to contact JK re CYMHS meeting</li> <li>• JK to keep DC informed of what happening during process</li> <li>• Further to discussions, DP will develop skeleton site plans and circulate to group for comment</li> </ul>
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	



		<b>Actions cited in Previous Minutes</b>
<b>8.0</b>	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	
<b>9.0</b>	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review 2. Project Services	
<b>10.0</b>	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
<b>11.0</b>	<b><u>Operational /Commissioning</u></b> 1. Staffing  2. Commissioning	<ul style="list-style-type: none"> <li>• The Park's Staffing Strategy – KB to monitor and follow up</li> <li>• Staffing Options (MH Directorate involvement) - FM to organise meeting prior to 22 July. KM will liaise with FM and nominate her district's participants.</li> </ul>
<b>12.0</b>	<b><u>Communications (Media)</u></b> 1. Communication Plan 2. Consultation	
<b>13.0</b>	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs  2. Staff/Other Recurrent Costs	<ul style="list-style-type: none"> <li>• Food Preparation Issues - HH to contact Barrett dietician (Kylie Bruce) for current menu as sample</li> <li>• TC to also be emailed menu details</li> <li>• HH to report back to FPTM with findings</li> </ul>
<b>14.0</b>	<b><u>New Business</u></b> 1. Education Qld Grant 2. FPTM meeting schedule for second half of 2010 3. User Group Meetings 4. Education Department Representative	<ul style="list-style-type: none"> <li>• DW will continue to follow up</li> <li>• KW to circulate dates to attendees to check availability</li> <li>• FM to draft text for DC's signature and circulation</li> <li>• TS to advise DC re Education Representative</li> <li>• DC will write to nominated person, inviting them to be involved</li> </ul>


**The next meeting is scheduled for Thursday, 19 August 2010 at 3pm, Conference Rooms 1 & 2, Redland Hospital.**

EXHIBIT 43  
**QUEENSLAND HEALTH**  
**MENTAL HEALTH CAPITAL WORKS PROGRAM**

MSS.900.0002.0273

**Agenda**

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	10
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	24 June 2010
Author	Kerry Ward	Time	3.00pm to 5.00pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 27.05.10  M:\26.0 Pre Commissioning Projec	
2.0	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koalas/Dept ERM	<ul style="list-style-type: none"> <li>• Ongoing discussion – DW will report findings when available</li> </ul>
4.0	<b><u>Master Programme</u></b> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	<ul style="list-style-type: none"> <li>• TC will circulate updated Master Programme when available</li> </ul>
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	
8.0	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	
9.0	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review 2. Project Services	<ul style="list-style-type: none"> <li>• TC to initiate Peer Review once MOS review completed</li> </ul>

10.0	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<b><u>Operational /Commissioning</u></b> 1. Staffing 2. Commissioning	
12.0	<b><u>Communications (Media)</u></b> 1. Communication Plan 2. Consultation	
13.0	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	
14.0	<b><u>New Business</u></b> 1. Education Qld Grant 2. FPTM meeting schedule for second half of 2010	<ul style="list-style-type: none"> <li>• DW will continue to follow up</li> <li>• FM &amp; TC to discuss further outside forum</li> </ul>
1	<b><u>Presentation</u></b> TS presented overseas study PowerPoint	<ul style="list-style-type: none"> <li>• TS to give presentation separately at Logan for MD &amp; JB</li> <li>• Architects to take ideas from presentation and revisit design</li> <li>• TS to progress CYMHS consultation prior to 24.06.10 FPTM</li> </ul>

The next meeting is scheduled for Thursday, 22 July 2010 at 3pm, Conference Rooms 1 & 2, Redland Hospital.




# EXHIBIT 42 QUEENSLAND HEALTH MENTAL HEALTH CAPITAL WORKS PROGRAM

MSS.900.0002.0275

## Agenda



Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	9
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	27 May 2010
Author	Kerry Ward	Time	3.00pm to 5.00pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 29.04.10  M:\26.0 Pre Commissioning Projec	
2.0	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koalas/Dept ERM	<ul style="list-style-type: none"> <li>• Ongoing discussion</li> </ul>
4.0	<b><u>Master Programme</u></b> 1. Progress Report  2. Upcoming Milestones 3. Delivery Methodology	<ul style="list-style-type: none"> <li>• MOS Update: Key stakeholders meeting               <ul style="list-style-type: none"> <li>• Once MOS finalised, discuss impact on design elements with CYMHS input</li> </ul> </li> </ul>
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report  3. TCP/ID	<ul style="list-style-type: none"> <li>• TS to present overseas adolescent facility information to DC at MOS meeting then at May FPTM</li> </ul>
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report  2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	<ul style="list-style-type: none"> <li>• Kitchen facilities/food preparation logistics: No progress until MOS determined</li> </ul>
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	
8.0	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	

9.0	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review 2. Project Services	<ul style="list-style-type: none"> <li>• TC to initiate Peer Review once MOS review completed</li> </ul>
10.0	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<b><u>Operational /Commissioning</u></b> 1. Staffing 2. Commissioning	
12.0	<b><u>Communications (Media)</u></b> 1. Communication Plan 2. Consultation	
13.0	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	
14.0	<b><u>New Business</u></b> 1. Education Qld Grant  2. FPTM meeting schedule for second half of 2010	<ul style="list-style-type: none"> <li>• Memorandum of Understanding – DW to action</li> </ul>

The next meeting is scheduled for Thursday, 24 June 2010 at 3pm, Conference Rooms 1 & 2, Redland Hospital.


# EXHIBIT 48 QUEENSLAND HEALTH MENTAL HEALTH CAPITAL WORKS PROGRAM

MSS.900.0002.0277

## Agenda



Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	8
Held at	Mental Health Videoconference Room, Redland Hospital	Date	29 April 2010
Author	Kerry Ward	Time	3.00pm to 5.00pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 04.03.10  M:\26.0 Pre Commissioning Projec	
	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koalas/Dept ERM	<ul style="list-style-type: none"> <li>Ongoing discussion</li> </ul>
4.0	<b><u>Master Programme</u></b> 1. Progress Report  2. Upcoming Milestones 3. Delivery Methodology	<ul style="list-style-type: none"> <li>KE feedback to DC to convene:               <ol style="list-style-type: none"> <li>Meeting with key stakeholders to finalise MOS</li> <li>Once MOS finalised, discuss impact on design elements with CYMHS input</li> </ol> </li> <li>When MOS information available, to be circulated to FPTM Committee</li> </ul>
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report  2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	<ul style="list-style-type: none"> <li>Kitchen facilities/food preparation logistics: No progress until MOS determined</li> </ul>
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	



8.0	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	
9.0	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review 2. Project Services	<ul style="list-style-type: none"> <li>• TC to initiate Peer Review once MOS review completed</li> </ul>
10.0	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<b><u>Operational /Commissioning</u></b> 1. Staffing 2. Commissioning	
12.0	<b><u>Communications (Media)</u></b> 1. Communication Plan 2. Consultation	<ul style="list-style-type: none"> <li>• FM to follow up with Susan Scott re draft Communication Plan</li> </ul>
13.0	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	
14.0	<b><u>New Business</u></b>	

The next meeting is scheduled for Thursday, 27 May 2010 at 3pm, Conference Rooms 1 & 2, Redland Hospital.

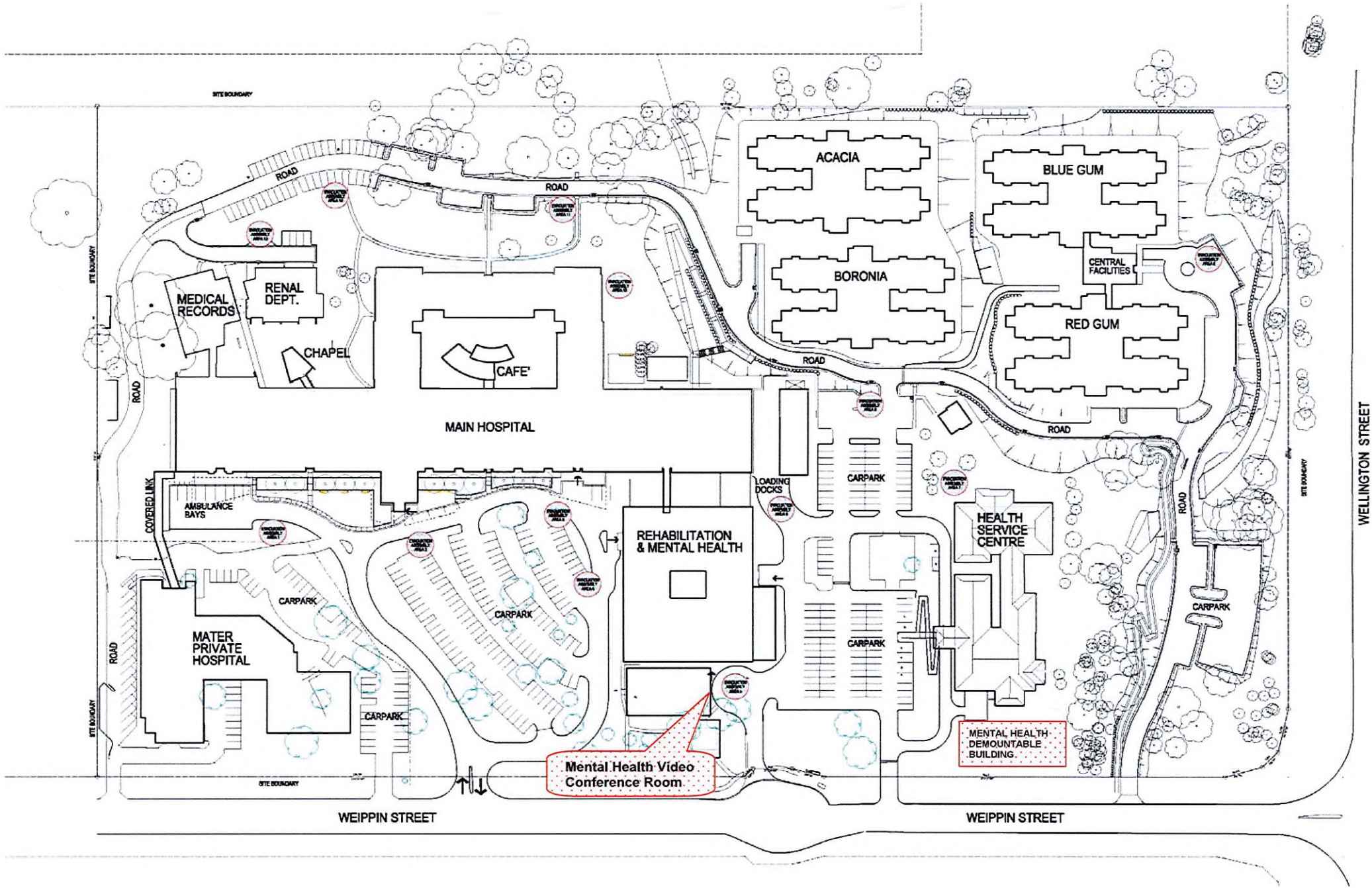





EXHIBIT 43  
**QUEENSLAND HEALTH**  
**MENTAL HEALTH CAPITAL WORKS PROGRAM**

MSS.900.0002.0280

**Agenda**

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	8
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	1 April 2010
Author	Kerry Ward	Time	3.00pm to 5.00pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 04.03.10  M:\26.0 Pre Commissioning Project	
	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koalas/Dept ERM	<ul style="list-style-type: none"> <li>• Ongoing discussion</li> </ul>
4.0	<b><u>Master Programme</u></b> 1. Progress Report  2. Upcoming Milestones 3. Delivery Methodology	<ul style="list-style-type: none"> <li>• KE feedback to DC to convene:               <ol style="list-style-type: none"> <li>1. Meeting with key stakeholders to finalise MOS</li> <li>2. Once MOS finalised, discuss impact on design elements with CYMHS input</li> </ol> </li> <li>• When MOS information available, to be circulated to FPTM Committee</li> </ul>
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report  2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	<ul style="list-style-type: none"> <li>• Kitchen facilities/food preparation logistics: No progress until MOS determined</li> </ul>
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	



8.0	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	
9.0	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review 2. Project Services	<ul style="list-style-type: none"> <li>• TC to initiate Peer Review once MOS review completed</li> </ul>
10.0	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<b><u>Operational /Commissioning</u></b> 1. Staffing 2. Commissioning	
12.0	<b><u>Communications (Media)</u></b> 1. Communication Plan 2. Consultation	<ul style="list-style-type: none"> <li>• FM to follow up with Susan Scott re draft Communication Plan</li> </ul>
13.0	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	
14.0	<b><u>New Business</u></b>	

The next meeting is scheduled for Thursday, 29 April 2010 at 3pm, **Mental Health Videoconferencing Room**, Redland Hospital.


# EXHIBIT 43 QUEENSLAND HEALTH MENTAL HEALTH CAPITAL WORKS PROGRAM

MSS.900.0002.0282

## Agenda



Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	7
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	4 March 2010
Author	Kerry Ward	Time	3.00pm to 5.00pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> <ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Apologies</li> <li>3. Confirmation of Minutes – 04.02.10</li> </ol>  <p>M:\26.0 Pre Commissioning Projec</p>	
2.0	<b><u>Land &amp; Legals</u></b> <ol style="list-style-type: none"> <li>1. Site Acquisition &amp; Property Issues</li> <li>2. Adjoining Owners &amp; Existing Tenants</li> </ol>	
3.0	<b><u>Authorities</u></b> <ol style="list-style-type: none"> <li>1. Site Designation (required)</li> <li>2. Building Application</li> <li>3. Statutory Authorities</li> <li>4. Native Title</li> <li>5. Mater</li> <li>6. Koalas/Dept ERM</li> </ol>	<ul style="list-style-type: none"> <li>• Ongoing discussion</li> </ul>
4.0	<b><u>Master Programme</u></b> <ol style="list-style-type: none"> <li>1. Progress Report</li> <li>2. Upcoming Milestones</li> <li>3. Delivery Methodology</li> </ol>	<ul style="list-style-type: none"> <li>• MOS decision by CYMHS representatives due back to DC by 4 March</li> <li>• DL to advise cancellation of Adolescent UGMs on 18 February and 4 March</li> </ul>
5.0	<b><u>PDP/Design</u></b> <ol style="list-style-type: none"> <li>1. Site Planning Issues</li> <li>2. Progress Report</li> <li>3. TCP/ID</li> </ol>	
6.0	<b><u>Financial</u></b> <ol style="list-style-type: none"> <li>1. Budget/Cost Report</li> <li>2. Expenditure</li> <li>3. Variations</li> <li>4. Art-Built In Budget/Cost</li> <li>5. FF&amp;E &amp; IT Budget/Cost</li> </ol>	<ul style="list-style-type: none"> <li>• SL to seek clarification re hospital kitchen capacity to provide ETU meals</li> </ul>
7.0	<b><u>Decanting</u></b> <ol style="list-style-type: none"> <li>1. Decanting Strategy</li> </ol>	
8.0	<b><u>Construction</u></b> <ol style="list-style-type: none"> <li>1. Progress Report</li> <li>2. General</li> <li>3. Industrial Relations &amp; Safety</li> <li>4. Contractual</li> <li>5. Quality</li> <li>6. Forecast Practical Completion</li> </ol>	

## EXHIBIT 43

MSS.900.0002.0283

9.0	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review 2. Project Services	<ul style="list-style-type: none"> <li>• DC to initiate Peer Review once MOS review completed</li> </ul>
10.0	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<b><u>Operational /Commissioning</u></b> 1. Staffing 2. Commissioning	
12.0	<b><u>Communications (Media)</u></b> 1. Communication Plan 2. Consultation	
13.0	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	
14.0	<b><u>New Business</u></b>	

The next meeting is scheduled for Thursday, 1 April 2010 at 3pm, Conference Rooms 1 & 2, Redland Hospital.




EXHIBIT 42  
**QUEENSLAND HEALTH**  
**MENTAL HEALTH CAPITAL WORKS PROGRAM**

MSS.900.0002.0284

**Agenda**

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	6
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	4 February 2010
Author	Kerry Ward	Time	3.00pm to 5.00pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 10.12.09  M:\26.0 Pre Commissioning Project	
2	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koalas/Dept ERM	<ul style="list-style-type: none"> <li>• Ongoing discussion</li> </ul>
4.0	<b><u>Master Programme</u></b> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	<ul style="list-style-type: none"> <li>• KE to contact DC re MOS and Education Dept funding</li> </ul>
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	<ul style="list-style-type: none"> <li>• Key funding points to be recapped and discussed</li> </ul>
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	
8.0	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	

9.0	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review  2. Project Services	<ul style="list-style-type: none"> <li>• DC to initiate Peer Review once MOS review completed</li> <li>• KE suggested waiting until February meeting before schematic phase implemented</li> </ul>
10.0	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<b><u>Operational /Commissioning</u></b> 1. Staffing 2. Commissioning	
12.0	<b><u>Communications (Media)</u></b> 1. Communication Plan  2. Consultation	<ul style="list-style-type: none"> <li>• JQ will organise meeting in Jan '10 with key people to progress Communication Plan</li> </ul>
13.0	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	
14.0	<b><u>New Business</u></b> 1. Education Qld Grant 2. 2010 Meeting Schedule	<ul style="list-style-type: none"> <li>• KE (Also refer 4.1)</li> <li>• KW to send meeting appointments to FPTM participants through to July 2010</li> </ul>

The next meeting is scheduled for Thursday, 4 March 2010 at 3pm, Conference Rooms 1 & 2, Redland Hospital.

EXHIBIT 43  
**QUEENSLAND HEALTH**  
**MENTAL HEALTH CAPITAL WORKS PROGRAM**

MSS.900.0002.0286

**Agenda**

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	5
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	10 December 2009
Author	Kerry Ward	Time	3.00pm to 5.00pm


		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 12.11.09  M:\26.0 Pre Commissioning Projec	
2.0	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koalas/Dept ERM	<ul style="list-style-type: none"> <li>• MSm to follow up with Neil Payne and investigate Native Title.</li> <li>• Ongoing discussion</li> </ul>
4.0	<b><u>Master Programme</u></b> 1. Progress Report  2. Upcoming Milestones 3. Delivery Methodology	<ul style="list-style-type: none"> <li>• Review of Model of Service Delivery required – clarification required from DC.</li> </ul>
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	<ul style="list-style-type: none"> <li>• MSt continuing to follow up Education Dept Rep for this meeting.</li> </ul>
8.0	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	




EXHIBIT 43  
**QUEENSLAND HEALTH**  
**MENTAL HEALTH CAPITAL WORKS PROGRAM**

MSS.900.0002.0287

**Agenda**

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Formation of Facility Project Team Meeting (FPTM) And User Group Meeting (UGM)	Meeting No	4
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	12 November 2009
Author	Kerry Ward	Time	3.00pm to 5.00pm

		Actions cited in Previous Minutes
1.0	<b><u>Procedural Issues</u></b> 1. Welcome 2. Apologies 3. Confirmation of Minutes – 15.10.09  M:\26.0 Pre Commissioning Projec	
	<b><u>Land &amp; Legals</u></b> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	
3.0	<b><u>Authorities</u></b> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater	
4.0	<b><u>Master Programme</u></b> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	
5.0	<b><u>PDP/Design</u></b> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	
6.0	<b><u>Financial</u></b> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	
7.0	<b><u>Decanting</u></b> 1. Decanting Strategy	<ul style="list-style-type: none"> <li>• DC will follow up Education Dept Rep for this meeting</li> <li>• People to feedback names for UGMs to FM</li> </ul>
8.0	<b><u>Construction</u></b> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	
9.0	<b><u>Risk Analysis &amp; Value Management</u></b> 1. Peer Review 2. Project Services	

10.0	<b><u>FF&amp;E</u></b> 1. Progress Report 2. Budget 3. Expenditure	
11.0	<b><u>Operational /Commissioning</u></b> 1. Staffing 2. Commissioning	<ul style="list-style-type: none"> <li>• FM to organise plan and meet with key stakeholders to address issues</li> </ul>
12.0	<b><u>Communications (Media)</u></b> 1. Communication Plan 2. Consultation	<ul style="list-style-type: none"> <li>• JQ to talk to Sharyn and organise meeting with West Moreton/ Bayside to discuss media and communication</li> <li>• SW to talk to West Moreton Media &amp; Communication</li> </ul>
13.0	<b><u>Recurrent Costs</u></b> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	
14.0	<b><u>New Business</u></b>	

The next meeting is scheduled for Thursday, 10 December 2009 at 3pm, Conference Rooms 1 & 2, Redland Hospital.

Confirmed Name	Role	Company	Telephone/Mobile Email
Brett Bricknell (BB)	Executive Director	ED Redland and Wynnum Hospitals	
Assoc. Prof Brett McDermott	Executive Director	Mater Child & Youth Mental Health Service	
Dr [img alt="Profile picture of Dr. Luton"] Luton		Project Services	
Deboie Samuels [img alt="Profile picture of Deboie Samuels"]	A/Manager Operational Support Services	Operational Support Services	
Emma Page	Psychologist	Child & Youth Mental Health	
John Quinn	Manager, MH Plan Implementation Team	Mental Health Branch	
Katrina Mathies	Manager Acute & Community		
Kevin Fjeldsoe	Director	Mental Health Plan Implementation	
Michael Daubney	Psychiatrist	Child & Youth Mental Health	
Neil Pratt	Director of Nursing	Logan-Beautesert Mental Health Service	
Paul Clare	Principal Project Officer	Mental Health Branch	
Peter Trevathan [img alt="Profile picture of Peter Trevathan"]	Building & Engineering Manager	BEM	
S[img alt="Profile picture of S. Baruah"] Baruah	Clinical Director	Bayside Mental Health, Metro South	
Sue Leggate	Director, Corporate Services	Corporate Services	
Tamara Madsen	Carer Liaison Representative	Logan-Beautesert Mental Health Service	
Terry Carter	Project Manager	Capital Works & Asset Management Branch	
Trevor Sadler	Psychiatrist	The Park Centre for Mental Health	
Professor Brett Emmerson	Executive Director	Mental Health Services	
Ms Veronica Casey	Executive Director of Nursing	Metro South HSD	
Ms Elizabeth Powell	Director Strategic Policy Unit	Mental Health Branch	
Dr Aaron Groves	Senior Director	Division on the Chief Health Officer	
Ms Denisse Best (DB)	Executive Director	Child and Youth Mental Health	
Ms Elizabeth Powell (EP)	Director Strategic Policy Unit	Mental Health Branch	
Ms Denisse Best (DB)	Executive Director	Child and Youth Mental Health	



EXHIBIT 43

MSS.900.0002.0290

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Ms Elizabeth Powell (EP)    Director Strategic Policy Unit    Mental Health Branch

Apologies Name	Role	Company	Telephone/Mobile Email
Janelle Bowra	Nurse Unit Manager	Mental Health	
Assoc. Prof David Crompton	Executive Director	Division of Mental Health, Metro South	
Amanda Gilmour	Project Coordinator Child & Youth Mental Health		

1.0	<u>Procedural Issues</u> 1.1 Welcome		
2.0	<u>Land &amp; Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	<p>But note regarding decision from previous meeting re location.</p> <p>Cultural Heritage (Koorlie) → Joint Issues</p>	
3.0	<u>Authorities</u> 1. Site designation 2. Building application 3. Statutory authorities 4. Heritage 5. Asbestos	<p>Heritage Issues.</p> <p>Put forward as Joint.</p>	
4.0	<u>Master Programme</u> 1. Progress Report 2. Upcoming milestones 3. Delivery methodology		
5.0	<u>PDP/Design</u> 1. Site Planning issues 2. Progress Report 3. TCP/ID		

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
6.0	<u>Financial</u> 1. Budget/Cost Report  2. Expenditure  3. Variations  4. Art-Built In Budget/Cost  5. FF&E & IT Budget/Cost FF		
7.0	<u>Decanting</u> 1. Decanting strategy	Date	
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast practical completion		
9.0	<u>Risk Analysis &amp; Value Management</u> 1. Peer Review  2. Project Services		
10.0	<u>FF&amp;E</u> 1. Progress Report  2. Budget  3. Expenditure		
11.0	<u>Operational /Commissioning</u> 1. Staffing  2. Commissioning	→ 70% of staff loss. see notes for	
12.0	<u>Communications (Media)</u> 1. Communication Plan  2. Consultation	✓	

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs  2. Staff/Other recurrent costs		
14.0	<u>New Business</u>  No new business		

### Next Meeting

3.00pm on 19<sup>th</sup> November 2009, Conference Rooms 1&2, Redland Hospital



- Staff will also require meeting / training rooms, toilets, showers and a meals room.
- Facilities for clinical and educational staff are to be combined as far as possible.
- There need to be facilities for consultation between staff and patients / families.
- A room for group / family therapy is required, with facilities for discreet observation from outside the room.
- A daytime reception desk will be provided near the main entrance.

#### **Physical disabilities.**

- The unit will not be primarily intended for patients with physical disabilities, but provision will be made for patients and staff with disabilities.
- One resident bedroom/bathroom will be set up for wheelchair use and appropriate wheelchair access is to be provided to the rest of the unit.

#### **Systems.**

- IT – both Queensland Health and Education Queensland systems will be present.
- Heating, cooling and hot water systems will be stand-alone, not part of main hospital system.
- Environmentally sustainable design is to be incorporated with opportunities for natural heating and cooling.
- Telephone systems – details to be decided.
- Duress and nurse call systems – details to be decided.
- Security systems – details to be decided, but surveillance cameras are to be avoided if possible.
- Laundry systems. Residents will do their own personal laundry. Training in such activities will be part of the program. Sheets and towels will be processed through the hospital system.
- Cleaning services will be provided through the hospital system.
- Food delivery and service will be provided through the hospital system, see below.

#### **Food delivery and service**

- Breakfasts, lunches and snacks will be prepared by residents (with staff help) from supplies provided from main hospital.
- A main (evening) meal will be brought from the main hospital and served by hospital catering staff in the unit kitchen.
- Facilities for a regular (weekly) barbecue are required. This will be prepared by staff and patients and be part of the therapy.

#### **Outdoor areas.**

- The unit will have its own driveway access and be signposted. There will be direct access from the street without the need to go through the main hospital.
- Parking will be provided close to the unit sufficient for the largest staff shift plus some visitors.

- There will be parking for a small bus.
- Discreet ambulance access.
- Access ways for vehicles delivering food and laundry.
- There will be a variety of open spaces for patient use, with a reasonable degree of security and supervision. Opportunities will be provided for games and exercise, for quiet enjoyment of the outdoors and for gardening / vegetable growing.
- A multi-function roofed games court is to be considered. If funds allow, this might be fully enclosed.
- Verandahs and roofed external spaces.
- Sensory contact with surrounding vegetation is to be maximised.
- Facilities for contact with companion animals are to be considered.

**External appearance.**

- The unit will have a domestic style appearance externally.

**Exclusions**

- No accommodation on site for visitors or transition patients.
- No day patients.
- No sports oval.
- No smoking facilities.
- No swimming pool.

**From:** Kylie Bruce  
**To:** Hilary Hebblewhite  
**CC:** Kerry Lee Berrell  
**Date:** 15/07/2010 4:45 pm  
**Subject:** Re: Barrett Centre - Meal Menus

Hi Hillary,

As per our initial discussion yesterday afternoon please find an outline of the evening meal options that are provided to all consumers at The Park - Centre for Mental Health, including the Adolescent Unit.

Assorted sandwiches

or

Salad with protein, plus a bread roll if desired

or

Hot meal (two meat dishes and one vegetarian dish), plus a bread roll if desired

plus

Diary/fruit based dessert

Please be in touch if Kerry Lee Berrell or I can be of further assistance, particularly once the Model of Care is established.

Best Regards,

Kylie

Kylie Bruce  
Dietitian APD  
The Park: Centre for Mental Health  


>>> Hilary Hebblewhite 30/06/2010 6:39 am >>>

Good morning Kylie,

Thank you, and nice to meet you over the email.

Yes, that is fine.

I will arrange to have my manager of food services (Charles Bheem) with me and we can teleconference in the week of 12 July 2010.

Could you advise possible diary times in the week of 12/07/10, so we can schedule accordingly.

Talk to you soon, enjoy your leave.

Kind regards - hils

Hilary Hebblewhite  
A/Director, Corporate Services  
Redland & Wynnum Hospitals  
Metro South Health Service District