

Assessment Sheet

 Applicant's Name : MOIRA McLEOD

*use of this form is not mandatory – it's purpose is to simply guide panels on how to assess applicants.

Interview Question	Panel Member's Notes on Applicants response
<p>5.</p> <p>You are on a medication round in a prison when you find yourself being yelled at by a client. Whilst the person is abusive, they are also refusing to take medication.</p> <p>Can you explain what your actions would be in this instance?</p> <p>[PTO]</p>	<p>→ CALM</p> <p>→ SAFETY</p> <p>→ ATTEMP TO DEESCLATE</p> <p>→ SEEK ASSISTANT</p> <p>→ didn't pick up gloves. regarding documentation → multidisciplinary team → pmhs →</p>

Does Not Meet (DNM)	Almost Meets (AM)	Meets Requirements (M)	Slightly Above (SA)	Outstanding (O)
Does not meet Key Skill Requirements / fails or minimally satisfies Key Skill Requirements	Almost meets Key Skill Requirements / Partially / marginally meets Key Skill Requirements	Meets Key Skill Requirements	Slightly above Key Skill Requirements / Marginally exceeds / superior satisfaction of Key Skill Requirements	Exceeds Key Skill Requirements
Desired Responses (NB - the "desired responses" a panel indicates hereunder is not meant to be an exhaustive or exclusive list, but is to guide the panel on what they are seeking from an ideal applicant.)				
	X			

Panel member

Name:	LARA DYER	Date:	14/1/14
Signature:			



5. You are on a medication round in a prison when you find yourself being yelled at by a client. Whilst the person is abusive, they are also refusing to take medication. Can you explain what your actions would be in this instance.

	<p>Safety – Self</p> <p>Safety – Environment – ensure med cart can't be stolen</p> <ul style="list-style-type: none"> - other prisoners safe - officers and yourself safe <p>Safety – Client/what is the medication</p> <p>Team approach/discuss/notify/document/review/</p> <p>Communication – de escalation/ ABM</p> <p>Report :</p> <ul style="list-style-type: none"> - senior nurse - doctor <p>Does anyone else need to know external to QH: QCS safety and security</p> <p>Documentation – medical chart</p> <p>Documentation – medication chart</p> <p>Documentation - Handover</p>
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Panel Member Interview Notes – Tips:

- The purpose of taking notes when assessing applicants is to assist the panel member in discussing with the other panel members who they believe to be the successful applicant and why.
- These notes and subsequent discussion should be used to draft the summary statement on each shortlisted applicant within the selection report.
- The summary statement is a collective statement from all panel members on each applicant.
- As the legislative requirement for recruitment and selection is that the process “is able to be reviewed”, the summary statement (or comparative statement where more than one applicant exists) must succinctly indicate the panel’s assessment of the applicant against the role’s key attributes, and whether the panel considers them meritorious, suitable or not suitable for an order of merit, and on what basis.
- Provided the reader of the summary statement is to be able to clearly differentiate one applicant from the other, and see the logic in the final outcome, this will meet the test of “able to be reviewed”.
- Your summary statement must indicate that all available information has been considered (ie. combined information, eg. application, interview & referee report – not just interview alone).
- Documentation of a selection decision must clearly explain the decision-making process with reference to the basis for assessment contained in the role description. The final summary statement on each applicant that is recorded within the selection report successfully meets this requirement. Therefore, as panel member’s notes will assist in drafting a final summary statement on each applicant, the notes will no longer be required thereafter.
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- It is suggested that panel schedule enough time between interviews to draft the summary statement of each interviewed. If you do this when your whole panel is present, it is easier, quicker, and more valid and reliable than relying on your recall and interview notes several days later.
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Assessment Sheet

Applicant's Name : _____

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Panel member

Name:		Date:	
Signature:			

WMS.9000.0021.00270
 Lives North Coast - but more commute.
 Denied PHS → Mental Health
 only.
 1-5 A
 2-UR
 3-ELP

Assessment Sheet

Applicant's Name : **Kimberley SADLER**

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Interview Question	Panel Member's Notes on Applicants response
1. Team Work Could you please tell us how you have involved yourself in the promotion and development of a safe and effective and cohesive clinical team that promotes recovery focused treatment for adults with complex and high risk mental health issues? In your answer use examples of how you have achieved this in the past.	<p>7yrs @ the Park - Different areas</p> <p>eg Rehab team A/CN - coordinate day - Risk factors delegate - handover communication. Planning day as team - give people responsibility. within communication - multidisciplinary Team meetings. Timely Tfer of info. Advocating Safety - Risk assessments - plan for Adverse events - negotiation -</p>

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Panel member

Name:	<u>LARA DYER</u>	Date:	<u>16.1.14</u>
Signature:			

March 2010
 People & Cul



Assessment Sheet

Applicant's Name :

Kimberley Saxe

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Interview Question	Panel Member's Notes on Applicants response
<p>2. Risk Management and Leadership Working in the area of acute adult mental health you are often faced with challenging situations. The role of the RN requires a leadership role in the identification and management of risks, give us examples of how you have achieved this?</p> <p>Tell us about your recent experience and how you have managed your own positive mental health in this environment.</p>	<p><i>② Great cognitions - strategy for self challenge and coping</i></p> <p><i>① Research + scientific background. can't make sensible decisions without clear fresh information. Safety focus - identify staff with specific focus. Environmental Assessment. Forward thinking with harm minimisation. THEN COMMUNICATE TO ALL PARTIES. REFLECTIVE PRACTICE.</i></p>

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Panel member

Name:	<i>Laura Dyer</i>	Date:	<i>16.1.14</i>
Signature:			

Assessment Sheet

Applicant's Name : Kimberley Sadler

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Interview Question	Panel Member's Notes on Applicants response
3. Clinical Skills Working with Adult with complex mental health issues in a locked environment can be challenging. Tell us about your professional assets (skills and qualifications) and experience that would equip you to be an effective part of the treatment team?	<p>Experience 7yrs BAZ006 – SUNSHINECOAST FULL SEMESTER F/T</p> <p>HONOURS PSYCHOLOGY → ANALYTICAL SKILLS, MASTERS IN H → WORKSHOPS + CONFERENCES, NEURO FOCUSED → LOVE LEARNING.</p> <p>UNUSUAL KNOWLEDGE, VIOLENT CRIME, UNIQUE SPECIALISED</p> <p>RESEARCH + PROJECT WORK FOR QUALITY IMPROVEMENT.</p> <p>AWARE OF LIMITATIONS.</p> <p>COUNSELLING LIFE LINE</p>

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Panel member

Name:	<u>LARA Dyer</u>	Date:	<u>16/1/14</u>
Signature:			



Assessment Sheet

Applicant's Name : Kimberley Sadler

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Interview Question	Panel Member's Notes on Applicants response
4. Consumer Focussed Contemporary adult mental health services use the term Recovery . What does this term mean to you? How have you framed your clinical interventions to promote this?	<p>PERSONAL + TERMS STATE COULD BE DIFFERENT</p> <p>Recovery a hard journey → quality of life → consumer led holistic experience.</p> <p>Exploration, motivation, hope & stigma.</p> <p>Equality, peer support groups, Advocate.</p> <p>Care planning per procedures/policy - Open Transparent</p> <p>Include carers.</p>

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Panel member

Name:	<u>L. Sadler</u>	Date:	<u>16.1.14</u>
Signature:			

Assessment Sheet

Applicant's Name : _____

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Panel member

Name:	<i>Laura Dyer</i>	Date:	<i>16-1-14</i>
Signature:			



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Assessment Sheet

 Applicant's Name : **Maree SHERATON**

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*Believe is deskilled
 persecution - Angry. H
 poor eye contact.
 Not suitable for
 PTH.*

Interview Question	Panel Member's Notes on Applicants response
1. Team Work Could you please tell us how you have involved yourself in the promotion and development of a safe and effective and cohesive clinical team that promotes recovery focused treatment for adults with complex and high risk mental health issues? In your answer use examples of how you have achieved this in the past.	<i>2 1/2 yrs working in Adolescent - mental state - environment interact with team come to resolution breakages/dangers/-</i>

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Panel member

Name:	<i>[Signature]</i>	Date:	<i>16/1/14</i>
Signature:			



Assessment Sheet

Applicant's Name : MARIE STERATON

③ maintain own safety
seek support of others
exercise distractions
medical advice
peer support EAS

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Interview Question	Panel Member's Notes on Applicants response
<p>2. Risk Management and Leadership Working in the area of acute adult mental health you are often faced with challenging situations. The role of the RN requires a leadership role in the identification and management of risks, give us examples of how you have achieved this?</p> <p>Tell us about your recent experience and how you have managed your own positive mental health in this environment.</p>	<p>Assess deterioration of clients + skill set inform doctor Risk assessments Client to MSV interaction / description prn medication Documentation Reporting. Risk assessment OBSERVATION</p>

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Panel member

Name: <u>Larson</u>	Date: <u>16/1/14</u>
Signature: 	

Assessment Sheet

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Interview Question	Panel Member's Notes on Applicants response
3. Clinical Skills Working with Adult with complex mental health issues in a locked environment can be challenging. Tell us about your professional assets (skills and qualifications) and experience that would equip you to be an effective part of the treatment team?	<i>1988 commenced @ THE PARK.</i> <i>- 11yrs experience H&SIS - 2000 JOHN OXLEY CRQUART / rryfedan</i> <i>- 5yrs Condamilla 3yrs Daintree</i>

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Panel member

Name:	<i>Linda O'Neil</i>	Date:	<i>16/1/14</i>
Signature:			



Assessment Sheet

Applicant's Name : MAREE SHERATON

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Interview Question	Panel Member's Notes on Applicants response
4. Consumer Focussed Contemporary adult mental health services use the term Recovery . What does this term mean to you? How have you framed your clinical interventions to promote this?	model – client has more say in where they want to go with tx. Support their goals and achievement @ their pace. Create links. ADL's. Encourage input from family & friends. Education to empower re medications.

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Name:	<u>LARA Dyer</u>	Date:	<u>16/1/14</u>
Signature:			

Assessment Sheet

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Panel member

Name:		Date:	16/1/14
Signature:			



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Steve SAULT

ment Sheet

medicon -
offender - (BYOL)
Reentry

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Panel member

Name:	<i>Laura Dyer</i>	Date:	<i>16/11/14</i>
Signature:			



Queensland Government
Queensland Health

Form 2 (b)

Assessment Sheet

Applicant's Name : Steve SAULT

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2. Risk Management and Leadership Working in the area of acute adult mental health you are often faced with challenging situations. The role of the RN requires a leadership role in the identification and management of risks, give us examples of how you have achieved this?	AWARE OF ENVIRONMENT - COMMUNICATION → KNOW YOUR TEAM → MATCHING STAFF WITH CLIENTS.
Tell us about your recent experience and how you have managed your own positive mental health in this environment.	Quality time away from work. Debriefing PBP → extra study to keep mind healthy.

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Panel member

Name: <u>LARA DUEK</u>	Date: <u>16/1/14</u>
Signature:	