



## Assessment Sheet

Applicant's Name : \_\_\_\_\_

\*use of this form is not mandatory – it's purpose is to simply guide panels on how to assess applicants.

Interview Question	Panel Member's Notes on Applicants response
<p><b>3. Clinical Skills</b></p> <p>Working with Adult with complex mental health issues in a locked environment can be challenging.</p> <p>Tell us about your professional assets (skills and qualifications) and experience that would equip you to be an effective part of the treatment team?</p>	<p>Trained as a psychiatric nurse</p> <p>Recognised mental illness</p> <p>Report, monitor</p> <p>Comfortable working in a locked environment</p> <p>End before psychiatric by -</p>

Does Not Meet (DNM)	Almost Meets (AM)	Meets Requirements (M)	Slightly Above (SA)	Outstanding (O)
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Desired Responses (NB - the "desired responses" a panel indicates hereunder is not meant to be an exhaustive or exclusive list, but is to guide the panel on what they are seeking from an ideal applicant.)				

### Panel member

Name:		Date:	
Signature:			



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Interview Question	Panel Member's Notes on Applicants response
<p><b>4. Consumer Focussed</b></p> <p>Contemporary adult mental health services use the term <b>Recovery</b>.</p> <p>What does this term mean to you?</p> <p>How have you framed your clinical interventions to promote this?</p>	<p>People being in control of their lives</p> <p>able to live in the community</p> <p>being able to integrate.</p> <p>- help the clients with cooking skills</p> <p>- take them out, - choices of food.</p> <p>- Integration with others + the Community</p>

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<p>5.</p> <p>You are on a medication round in a prison when you find yourself being yelled at by a client. Whilst the person is abusive, they are also refusing to take medication.</p> <p>Can you explain what your actions would be in this instance?</p> <p>[PTO]</p>	

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5. You are on a medication round in a prison when you find yourself being yelled at by a client. Whilst the person is abusive, they are also refusing to take medication. Can you explain what your actions would be in this instance.

	<p><b>Safety – Self</b></p> <p><b>Safety – Environment – ensure med cart can't be stolen</b></p> <ul style="list-style-type: none"> <li>- other prisoners safe</li> <li>- officers and yourself safe</li> </ul> <p><b>Safety – Client/what is the medication</b></p> <p><b>Team approach/discuss/notify/document/review/</b></p> <p><b>Communication – de escalation/ ABM</b></p> <p><b>Report :</b></p> <ul style="list-style-type: none"> <li>- senior nurse</li> <li>- doctor</li> </ul> <p><b>Does anyone else need to know external to QH: QCS safety and security</b></p> <p><b>Documentation – medical chart</b></p> <p><b>Documentation – medication chart</b></p> <p><b>Documentation - Handover</b></p>
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### Panel Member Interview Notes – Tips:

- The purpose of taking notes when assessing applicants is to assist the panel member in discussing with the other panel members who they believe to be the successful applicant and why.
- These notes and subsequent discussion should be used to draft the summary statement on each shortlisted applicant within the selection report.
- The summary statement is a collective statement from all panel members on each applicant.
- As the legislative requirement for recruitment and selection is that the process “is able to be reviewed”, the summary statement (or comparative statement where more than one applicant exists) must succinctly indicate the panel’s assessment of the applicant against the role’s key attributes, and whether the panel considers them meritorious, suitable or not suitable for an order of merit, and on what basis.
- Provided the reader of the summary statement is to be able to clearly differentiate one applicant from the other, and see the logic in the final outcome, this will meet the test of “able to be reviewed”.
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- It is not sufficient for the summary statement to consist of scores alone.
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# Applicant Sheet

## Lourdes WONG

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<b>1. Team Work</b>  Could you please tell us how you have involved yourself in the promotion and development of a safe and effective and cohesive clinical team that promotes recovery focused treatment for adults with complex and high risk mental health issues?  In your answer use examples of how you have achieved this in the past.	CC role is pt - dev't care plan. Pt for HC - needed accom'n, PL's eg cashing, Anxiety Mg → C., OT's - cashing, SW & H. + Accom'n → Involved outside organisations; Med'n - was compliance prob → Com. case manager. → depot Rx. Review & Team - Team meeting s. Presented into at team meeting. Rpt of Care-plan. Liaison is Team

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Panel member

Name:	<i>P. Haining</i>	Date:	<i>16/1/14</i>
Signature:			



## Assessment Sheet

Applicant's Name : L. Wong

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Interview Question	Panel Member's Notes on Applicants response
<p><b>2. Risk Management and Leadership</b> Working in the area of acute adult mental health you are often faced with challenging situations. The role of the RN requires a leadership role in the identification and management of risks, give us examples of how you have achieved this?</p> <p>Tell us about your recent experience and how you have managed your own positive mental health in this environment.</p>	<p>Know - come early, read handover, plan shift. Know what to do e.g. DSH. Recognise signs of pt getting upset/agitated. Intervene before it happens. Trained to NBM &amp; colleagues know what to do. Brief student on what is going on. ↓ stimulation by taking pt to quiet place. Dr review. Inform parents, N.M. etc. Document. Talk to pts. Ensure area is safe &amp; ↓ access to rooms.</p> <p>Talk to colleagues - support of colleagues. PSP available. Encouragement NGL to go home &amp; leave work their.</p>

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### Panel member

Name:	<u>P. Howard</u>	Date:	<u>16/1/14</u>
Signature:			



## Assessment Sheet

Applicant's Name : f. Wong

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<b>3. Clinical Skills</b>  Working with Adult with complex mental health issues in a locked environment can be challenging.  Tell us about your professional assets (skills and qualifications) and experience that would equip you to be an effective part of the treatment team?	EN - 1779 @ Mater. 1985: Trained as psych nurse. Rec'd of Mental Illness because of strain. Able to assess, plan & report. Continue to monitor. If ↓ → prn. offered my pt ↑ stress. Review if pt more settled. Reporting & documentation important. Feels comfortable working in locked env.

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Name:	<u>P. Harn</u>	Date:	<u>16/1/14</u>
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## Assessment Sheet

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<p><b>4. Consumer Focussed</b></p> <p>Contemporary adult mental health services use the term <b>Recovery</b>.</p> <p>What does this term mean to you?</p> <p>How have you framed your clinical interventions to promote this?</p>	<p>pt's to be in control of lives, hopeful for future, live in com'y in spite of mental illness.</p> <p>eg doing cooking &amp; pts, encourage proper beh, "healthy choices", integration in com'y, attend outside schools.</p> <p>Do C.C role - pt having supported accom'n, team involved, progressive o'right stage.</p>

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## Assessment Sheet


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Name:	<u>P. Howard</u>	Date:	<u>16/1/14</u>
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Comfortable to work in all areas of the park.  
Willing to do new challenges.  
Not wanting to stay in adol field.

# Liam HUXTER

## Interview Sheet

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<b>1. Team Work</b>  Could you please tell us how you have involved yourself in the promotion and development of a safe and effective and cohesive clinical team that promotes recovery focused treatment for adults with complex and high risk mental health issues?  In your answer use examples of how you have achieved this in the past.	Work in MS & BW. Nursing team part of MDT to provide best possible care. BW role - do what is required. CC role. Adelt - reporting what going on eg 3/12 review / weekly MDT mtg. Adelt - more involved. Make more plans eg com. integration. Risk management plans re how to deal i particular pts

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**Panel member**

Name:	<i>P. Henning</i>	Date:	16/1/14
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## Assessment Sheet

Applicant's Name : Liam Huxton

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<p><b>2. Risk Management and Leadership</b></p> <p>Working in the area of acute adult mental health you are often faced with challenging situations. The role of the RN requires a leadership role in the identification and management of risks, give us examples of how you have achieved this?</p> <p>Tell us about your recent experience and how you have managed your own positive mental health in this environment.</p>	<p>cc role. Various risks. Plans - my all aspects of risk → My plan by most.</p> <p>M.S. - moved to SAU as consequence.</p> <p>Adol - Dif. Team - more experienced staff. Refused. Clinical spin.</p>

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### Panel member

Name:	<u>P. Howland</u>	Date:	<u>16/1/14</u>
Signature:			

## Assessment Sheet

Applicant's Name : Jim Huxford

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Interview Question	Panel Member's Notes on Applicants response
<b>3. Clinical Skills</b>  Working with Adult with complex mental health issues in a locked environment can be challenging.  Tell us about your professional assets (skills and qualifications) and experience that would equip you to be an effective part of the treatment team?	Able to communicate. Able to build rapport & pts - therapeutic self. Don't like locked unit. Adol. OK. - Doing something diff. Spend time outside unit eg activities on cricket pitch. B.Nursing. Tased, Masters Mlt completed.

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**Panel member**

Name:	<u>P. Huxford</u>	Date:	<u>16/1/14</u>
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## Assessment Sheet

Applicant's Name : Liam Huxter

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<p><b>4. Consumer Focussed</b></p> <p>Contemporary adult mental health services use the term <b>Recovery</b>.</p> <p>What does this term mean to you?</p> <p>How have you framed your clinical interventions to promote this?</p>	<p><i>Holistic approach - humanity. Individualised. Person's meaningful life. Get to know pt - desires, what to achieve. Hope - Points of Recovery they can latch onto.</i></p>

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## Assessment Sheet

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**Panel member**

Name:	<u>P. Howard</u>	Date:	<u>16/1/14</u>
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not to Adel. Mkt  
not not still due to travel.  
would like a Vee - to do contract in job & Adel's in private health.  
not interested in prisons.

# Assessment Sheet

Applicant's Name

**Liam HUXTER**

\*use of this form is no.

assess applicants.

 Bike transport speech  
 too far. Adolescent.

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Panel member

Name:	<i>Linda Dyer</i>	Date:	<i>16/1/14</i>
Signature:			



Queensland Government  
Queensland Health

Form 2 (b)

## Assessment Sheet

Applicant's Name : Liam Huxter

\*use of this form is not mandatory – it's purpose is to simply guide panels on how to assess applicants.

Interview Question	Panel Member's Notes on Applicants response
<p><b>2. Risk Management and Leadership</b> Working in the area of acute adult mental health you are often faced with challenging situations. The role of the RN requires a leadership role in the identification and management of risks, give us examples of how you have achieved this?</p> <p>Tell us about your recent experience and how you have managed your own positive mental health in this environment.</p>	<p><i>various different risks - manage - self harm - suicidality risk to others. Day to day management of risk identified I needed to move. Utilised Senior staff for supervision to be effective -</i></p>

Does Not Meet (DNM)	Almost Meets (AM)	Meets Requirements (M)	Slightly Above (SA)	Outstanding (O)
Does not meet Key Skill Requirements / fails or minimally satisfies Key Skill Requirements	Almost meets Key Skill Requirements / Partially / marginally meets Key Skill Requirements	Meets Key Skill Requirements	Slightly above Key Skill Requirements / Marginally exceeds / superior satisfaction of Key Skill Requirements	Exceeds Key Skill Requirements
<b>Desired Responses</b> (NB - the "desired responses" a panel indicates hereunder is not meant to be an exhaustive or exclusive list, but is to guide the panel on what they are seeking from an ideal applicant.)				

Panel member

Name:	<u>LARA DYER</u>	Date:	<u>16/1/14</u>
Signature:			





## Assessment Sheet

Applicant's Name : Liam

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Interview Question	Panel Member's Notes on Applicants response
<b>3. Clinical Skills</b>  Working with Adult with complex mental health issues in a locked environment can be challenging.  Tell us about your professional assets (skills and qualifications) and experience that would equip you to be an effective part of the treatment team?	<p>Communication - build rapport better with Adolescent - than Adults.</p> <p>Behavioral - structure day and value</p> <p>- ↑ Aggravation with locked environment</p> <p>- <u>BA Nursing / TAPAC / Masters MHN.</u></p>

Does Not Meet (DNM)	Almost Meets (AM)	Meets Requirements (M)	Slightly Above (SA)	Outstanding (O)
Does not meet Key Skill Requirements / fails or minimally satisfies Key Skill Requirements	Almost meets Key Skill Requirements / Partially / marginally meets Key Skill Requirements	Meets Key Skill Requirements	Slightly above Key Skill Requirements / Marginally exceeds / superior satisfaction of Key Skill Requirements	Exceeds Key Skill Requirements
Desired Responses (NB - the "desired responses" a panel indicates hereunder is not meant to be an exhaustive or exclusive list, but is to guide the panel on what they are seeking from an ideal applicant.)				

### Panel member

Name:	<u>Liam Dyer</u>	Date:	<u>16/1/14</u>
Signature:			