

West Moreton Hospital and Health Service
BARRETT ADOLESCENT STRATEGY PLANNING GROUP

RECORD of MEETING

1. MEETING DETAILS:

Day and Date	10 am Friday 18 January 2013
Venue	Via telelink: Dial in: [REDACTED] Participant Passcode: [REDACTED]
Chairperson	Sharon Kelly, EDMH&SS

2. ATTENDEES:

Dr Trevor Sadler	Michelle Bond
Dr Leanne Geppert	Dr Stephen Stathis
Dr David Hartman	Sharon Kelly
Chris Thorburn	

3. APOLOGIES:

Dr Bill Kingswell, Naomi Ford

4. ACTIONS:

AGENDA as per actions from last meeting	ACTION	RESPONSIBILITY
4.1 Feedback – Minutes/Actions points from meetings	Advice to be obtained from Ruth Catchpoole, MHAODB regarding ABF implications + data collection methods relevant to adolescent day program patients; and solutions for improving alignment between clinical models and data collection for day patients.	Dr Leanne Geppert
4.2 Expert Clinical Reference Group Update	3 ECRGs held to date, looking at service element description(s), continuum of care, service gaps and current underutilisation of services. ECRG to have a 2 week break to allow comments back to the Chair. Chair is still seeking approval from ECRG to have names released. Acknowledgement of Obligations to be signed by ECRG members. Suggested changes to TOR of the ECRG approved by the Planning Group including a consumer and carer representative. – update TOR	Dr Leanne Geppert Secretariat
4.3 Stakeholder Engagement Plan Update	Naomi Ford an apology and Chris Thorburn left the meeting prior to this item Next Newsletter will aim to be the end of January 2013.	
4.4 Other Business	West Moreton H&H Board will receive a project plan update at its next Board Meeting on 25 January. Meeting on 29 March is Good Friday – so will need to be rescheduled.	Secretariat

Next meeting: The original planned meeting for 10 am Friday 1 February 2013 was not held as the ECRG meeting was cancelled. **Next meeting is now 10 am Wednesday 20 February 2013.**