

**From:** Kerrie Parkin  
**Sent:** 17 Jan 2014 11:17:42 +1000  
**To:** Michelle Giles; Sharon Kelly; Leanne Geppert; William Brennan  
**Cc:** Desmond Suttle  
**Subject:** BAC - ERP/VR List  
**Attachments:** BAC ERP or VR Spreadsheet 170114.xls, BAC Employee Spreadsheet 170114.xls

Morning Everyone

We have now completed the job matching process for the BAC. Thank you to everyone involved.

A number of individual conversations will occur today advising employees of the outcomes of the job matching process. It was agreed by the interview panel that the receiving Line Manager would call the successfully matched RN's and I would call the unsuccessful RN's to provide them details of the next steps.

I received contact from Adrian Walder via email from overseas last night and he has requested notification of the outcome via email. Will has undertaken to send the email advice. Lynda Glasgow and I will be meeting with Elaine Ramsey on Tuesday to advise her the outcome of the job matching process.

I have attached two spreadsheets for you review:-

1. The first is titled ERP/VR Employees - the names of employees on this list will be notified to Corporate Office who will commence the process of creating letters asking employees to make a decision in relation to VR or placement. I will be handing this process over to Des Suttle in my team and Des will case manager the process and the employees.
2. The second is titled BAC Employee Spreadsheet - Could you please review this spreadsheet and ensure that I have not missed any of your employees and that I have the outcome correct.

It would be appreciated if you could review these documents today so that letters can be prepared for Sharon's signature.

Please don't hesitate to call if you have any questions.

Regards

Kerrie

**Kerrie Parkin**  
**A/Director, Human Resources Services**

---

**West Moreton Hospital and Health Service**

**Chelmsford Ave, Ipswich, QLD 4305**  
**PO Box 73, Ipswich, QLD 4305**  
[www.health.qld.gov.au](http://www.health.qld.gov.au)