

**Executive Support Unit
MINISTERIAL CORRESPONDENCE – ACTION SHEET**

Recfind Doc Type: MIN

MINPREM

MINPREMD

MINMP

MINMPD

RCVD IN ESU: MINAD

17/1/13 MINNRR

MINU

Reg No: MI 187307

DUE EXECUTIVE SUPPORT:

8/2/13

ACTION OFFICER: MDOG

COPIED TO: _____

Response required: Yes No Action Direct / Board to respond

Response signatory: Minister for Health Assistant Minister Chief of Staff

Closing contact details: Departmental N/A

Response Template*: A **B** C G

Standard Letter: _____

ESU Option Letter Number: _____

Redirect to: _____

* Templates can be found on QHEPS by clicking on Corporate Templates under *I am looking for* or from the tool bar click on Business Support, and under Administration click on Templates. Alternatively, in Word, File / New and then click on Qld Health Templates (in the task panel on the right hand side of the page). It is important that you access the templates from the website *every time* (and not use a previous template) as the templates are updated regularly.

Briefing note required: YES / **NO**

Briefing note template*: A B C

COMMENTS: _____

ESU Contact: Diane Cochran (um)

Courteney Hawkins

From: [REDACTED]
Sent: Wednesday, 19 December 2012 5:17 PM
To: Health
Subject: Re: Bartlett Adolescent Centre Closure

helen kajewski
[REDACTED]

From: Health
Sent: Wednesday, December 19, 2012 12:23 PM
To: [REDACTED]
Subject: RE: Bartlett Adolescent Centre Closure

Thank you for your email to the Honourable Lawrence Springborg MP, Minister for Health.

If you would like to provide an opportunity for the Minister to respond, please email back with your title and postal address and your correspondence will be actioned as appropriate.

We appreciate the time you have taken to contact our office.

Kind regards

Office of the Minister for Health

E-mail: [REDACTED]

Phone: [REDACTED]

From: [REDACTED]
Sent: Wednesday, 19 December 2012 11:05 AM
To: Health
Subject: Bartlett Adolescent Centre Closure

Dear Mr Springborg

I am a Support Teacher Of Literacy and Numeracy in Mackay I am urging you to keep this centre open. There are some things more important than politics and they are our teenage children who need intensive help to get through the worst times of their lives and parents can't help them do that but this centre can. Have a merry Christmas and Santa Newman can give the gift that these families desperately need.

Helen kajewski

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2013.0.2805 / Virus Database: 2637/5967 - Release Date: 12/17/12

This email, together with any attachments, is intended for the named recipient(s) only; and may contain privileged and confidential information. If received in error, you are asked to inform the sender as quickly as possible and delete this email and any copies of this from your computer system network.

If not an intended recipient of this email, you must not copy, distribute or take any action(s) that relies on it; any form of disclosure, modification, distribution and /or publication of this email is also prohibited.

Unless stated otherwise, this email represents only the views of the sender and not the views of the Queensland Government.

Please consider the environment before printing this email.