

West Moreton Hospital and Health Service
BARRETT ADOLESCENT STRATEGY PLANNING GROUP

RECORD of MEETING

1. MEETING DETAILS

Day and Date	8.30am Wednesday 5 December 2012
Venue	Via telelink: Dial in: [REDACTED] Participant Passcode: [REDACTED]
Chairperson	Chris Thorburn WMHHS

2. ATTENDEES:

Dr Cary Breakey (proxy Dr Sadler)	Michelle Bond Education QLD
Naomi Ford – Rowdy PR	

3. APOLOGIES:

Dr Trevor Sadler, Dr Leanne Geppert, Dr David Hartman, Dr Bill Kingswell & Sharon Kelly.

4. ACTIONS:

AGENDA as per actions from last meeting	ACTION	RESPONSIBILITY
4.1 Project Plan	Approved by Board Follow up to question - if the project plan is now a public document – NB advice subsequently sent by EDMH&SS that the Project Plan is an internal working document only.	All
4.2 Stakeholder Engagement Plan	Additional feedback to be forwarded as required Naomi to add patients to internal stakeholders Follow up meeting to be held to discuss making plan operational	All Naomi Ford Chris Thorburn
4.3 BAC Newsletter 1	Noted	All
4.4 TOR - ECRG	Final draft noted. First meeting of Group to be held 7/12/12	All

Next meeting: 8.45 am, 12 December 2012