

West Moreton Hospital and Health Service
BARRETT ADOLESCENT STRATEGY PLANNING GROUP

RECORD of MEETING

1. MEETING DETAILS

Day and Date	8.30am Wednesday 12 December 2012
Venue	Via telelink: Dial in: [REDACTED] Participant Passcode: [REDACTED]
Chairperson	Sharon Kelly, EDMH&SS

2. ATTENDEES:

Dr Cary Breakey (proxy Dr Sadler)	Michelle Bond
Naomi Ford	Dr Bill Kingswell
Dr David Hartman	Sharon Kelly
Chris Thorburn	

3. APOLOGIES:

Dr Trevor Sadler, Dr Leanne Geppert & Dr Stephen Stathis

4. ACTIONS:

AGENDA as per actions from last meeting	ACTION	RESPONSIBILITY
4.1 Feedback – Minutes/Actions points from meetings	Following request from Dr Breakey – divergent views (when they occur) will be noted in the record of future meetings	Secretariat
4.2 Expert Clinical Reference Group Update	Summary of meeting notes (NB not endorsed minutes and not for further circulation) to be sent to planning group. Chair seeking approval from ECRG to have names released	Secretariat Dr Leanne Geppert
4.3 Media Protocol	For noting – consistent with existing QH Media protocols	All
4.4 BAC Fact Sheet 2	For noting – available on West Moreton HHS website Next Fact Sheet – aim for early 2013	All Naomi Ford
4.5 Implementation of Stakeholder Engagement Plan	Meeting to be held post planning group meeting to discuss implementation For noting - BAC Staff meeting to be held today	Sharon Kelly Chris Thorburn Naomi Ford -
4.6 Other Business	Frequency of 2013 meetings – to become fortnightly Media update and Minister's visit update provided by EDMH&SS	-

Next meeting: 10 am Friday 18 January 2013