

**From:** Susan Daniel  
**Sent:** 7 Aug 2013 15:18:30 +1000  
**To:** Clayworth, Vanessa  
**Subject:** Fwd: advising carers of those on the wait list for BAC  
**Attachments:** FV Waitlist BAC Announcement Email Draft.doc

>>> Trevor Sadler 7/08/2013 1:30 pm >>>  
Hello Sue and Vanessa,

This is the letter which can be sent out to those on the waiting list. The option of continuing to admit is clearly identified.

Kind regards,

Trevor

>>> Sharon Kelly 8/7/2013 11:02 am >>>

Trevor,  
thanks for your time on the phone this morning. Sounds like things are travelling ok within the BAC today.

As we discussed we have identified that we need to let the wait list consumers and families know of the decision and what this means to them.

Please find attached some draft words that we had prepared that may help you in this process.

Regards  
Sharon

Sharon Kelly  
Executive Director  
Mental Health and Specialised Services

**West Moreton Hospital and Health Service**

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